

# Ashley Levins

Thornhill, Ontario, Canada

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## Education

**September 2022 - Present | RTA Media Production - Toronto Metropolitan University**

Student in the process of achieving Undergraduate Degree

**September 2018 - June 2022 | St. Joseph Morrow Park Catholic Secondary School**

Honour Roll student in the process of achieving Ontario Secondary School Diploma Toronto, Ontario

## Work Experience

**June 2022 - August 2024 | Seasonal Landscaper | Catholic Cemeteries & Funeral Services - Archdiocese of Toronto**

Markham, Ontario

- Reverent landscaping and gravesite maintenance duties
- Responsible for care, general maintenance and security of landscaping vehicles and equipment
- Assist in preparation for on-site religious celebrations
- Multi-tasking, independent and collaborative work to ensure completion of weekly maintenance for the entire property

**October 2017 - April 2020 | Receptionist | Blessed Trinity Parish**

Toronto, Ontario

- Warmly welcome visitors and attend to all inquiries
- Maintain security by locking the building after hours
- Promptly respond to emails and phone calls
- Complete administrative work from the office managers

## **Achievements & Certifications**

**March 2022 | Viola Desmond High School Student Award - Ryerson**

**University September 2019 | Canada Cord - Girl Guides Of Canada**

Accompanied with letters of recognition from: Prime Minister Justin Trudeau,  
Lieutenant Governor Elizabeth Dowdeswell, Premier Doug Ford, MP Peter Kent, MPP  
Gila Martow & Mayor Frank Scarpitti

**April 2019 | Team Award - Girl Guides Of Canada**

**June 2018 | The Ursula Reid Founding Principal's Award - St. Michael Catholic**

**Academy May 2016 | Lady Baden-Powell Award - Girl Guides Of Canada**

## **Volunteer Experience**

**November 2024 | TMU Bold Broadcast**

Audio Lead and Camera Operator  
Toronto, Ontario

**September 2019 - June 2022 | St. Joseph Morrow Park C.S.S.**

Mentorship/JuMP Leader  
Toronto, Ontario

**March 2017 - 2019 | Red Cross**

Assistant with Mobile Food Bank preparing 'top up' bundles for the less  
fortunate. Toronto, Ontario

**January 2017 - Present | The Good Shepherd**

Volunteer for the Provide a Meal Program making chili.  
Toronto, Ontario

**September 2016 - June 2020 | Girl Guides of Canada**

Youth Assistant - 4th Thornhill Sparks  
Thornhill, Ontario

## **Extra-Curricular**

### **January 2008 - June 2022 | Girl Guides of Canada**

- Quartermaster and Lead Planner for 2018 Fall Camp for 50 participants
- Proactive meeting planner for all Canada Cord candidates

### **September 2020 - June 2021 | French Club - St. Joseph Morrow Park C.S.S.**

### **September 2021 - June 2022 | Leadership Minister - St. Joseph Morrow Park**

### **C.S.S. November 2021 - June 2022 | Procial Ministry**

- Works with other members of the ministry to plan prom and social school events.

### **May 2021 | Black Student Experience Panelist**

- Spoke in front of the staff and other members of the school community about how Black students experience the education system within the school and what improvements could be made.